



Bunbury RoadWise Committee

Minutes

Monday 10 October 2016

Committee Terms of Reference

2. Aims and Objectives

The Bunbury RoadWise Committee will work with the Peel South West Regional Road Safety Committee and Road Safety Council to:

- 2.1 Prepare, implement and evaluate a local road safety action plan.
- 2.2 Engage the local community (including individuals, community groups and government and commercial organisations) on matters relating to road safety issues.
- 2.3 Establish and maintain an effective network of road safety stakeholders within the area.
- 2.4 Use road safety statistics and statewide campaigns to increase the community awareness of major road safety issues in the area.
- 2.5 Coordinate agency responses to identify road safety issues in the area in partnership
- 2.6 Provide information and feedback to Local, State and Regional levels concerning road safety issues relevant to Bunbury
- 2.7 Identify and become involved in programmes, projects and initiatives including grant funding.
- 2.8 Promote Bunbury RoadWise and its programmes to the community
- 2.9 Delegate tasks amongst members to share the expertise and human resources of the committee.
- 2.10 Evaluate on an ongoing basis, the effectiveness of projects and committee operations.

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Bunbury RoadWise Committee Minutes

Monday 10 October 2016

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

Shaun Millen advised that Presiding Member Cr Betty McCleary and Deputy Presiding Member Cr Karen Steele are apologies for the meeting and called for nominations to chair the meeting. Mr Paul Cassidy nominated as chair which was moved by Brad Brooksby and seconded by Peter Stewart. The nomination was passed unanimously and Mr Paul Cassidy became the Presiding Member for the Bunbury RoadWise Committee Meeting 10 October 2016.

The Chairperson declared the meeting open at 12:18 pm

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Nil

4. Attendances

Committee Members:

Member Name	Representing
Sgt Craig Clarke	WA Police
Brad Brooksby	Community Member
Paul Cassidy	Community Member – Main Roads WA
Lisa Gartrell	SDERA – Road Aware School Consultant
Peter Stewart	DFES

Ex-officio Members

Name	Title
Gavan Hayllar	RoadWise Officer - WALGA
Shaun Millen	Manager Engineering & Civil Operations

Support Staff:

Name	Title
Fraser Brown	Engineering Technical Officer – Minute Taker

4.1 Apologies

Cr Betty McCleary
Cr Karen Steele
Lyn Gell
Alan Roberts

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a "Disclosure of Interest" form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Confirmation of minutes

Committee Decision: Moved B. Brooksby Seconded A. Roberts

The Minutes of the Bunbury RoadWise Committee Meeting held on 19 August 2016, are confirmed as a true and accurate record.

Carried
5 votes 'for'/ Nil votes 'against'

7. Petitions, Presentations and Correspondence

7.1 Petitions

Nil

7.2 Presentations

Gavan Hayllar Presented State RoadWise statistics and updates with regards to Local RoadWise Items

7.3 Correspondence

Nil

8. Reports

8.1 Report of Local Area Traffic Management – Tuart Street

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	

Summary

The City has received complaints relating to vehicles speeding along Tuart Street and as a result plans to install speed cushions at midblock locations between Properjohn Street and Francis Street

Executive Recommendation

That the Bunbury RoadWise Committee notes the proposal for traffic calming along Tuart Street.

Background

Complaints from adjacent residential properties confirm that Tuart Street is targeted by speeding vehicles along the section extending Beach Road to Prince Philip Drive. Tuart Street along this section is described as being located in a semi-rural setting which is fronted by residential properties along its eastern boundary and the Big Swamp wetland on its western boundary. The semi-rural feel of the road alignment increases the tendency of drivers to travel at speeds over the urban speed limit of 50km/hr. Traffic counts undertaken August 2013 confirm this tendency.

Officer Comments

The traffic count data indicates that the operating speed along Tuart Street is in excess of the urban speed limit of 50km/hr and as a result it is planned to mitigate speeding by installing traffic calming devices at strategic locations to reduce the operating speed to 50 km/hr.

Analysis of Financial and Budget Implications

The cost to install the traffic cushions can be accommodated within existing budget allocations.

Community Consultation

Community consultation has been conducted, no objections from Tuart Street residents were received as part of the consultation process.

Council Policy Compliance

Not Applicable

Outcome of Bunbury RoadWise Committee Meeting – 10 October 2016

The Executive Recommendation (as printed) was moved by Craig Clarke and seconded by Brad Brooksby. Paul Cassidy put the motion to the vote and was adopted to become the Committee's decision on the matter.

Committee Decision

That the Bunbury RoadWise Committee notes the proposal for traffic calming along Tuart Street.

Carried

5 votes 'for' / Nil votes 'against'

8.2 Report of Traffic Speeds – Devonshire Street

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	

Summary

The City has received complaints relating to vehicles speeding along Devonshire Street and as a result conducted traffic counts to confirm this. All results associated with the traffic counts have been passed onto the Bunbury Police for action.

Executive Recommendation

That the Bunbury RoadWise Committee notes the report.

Background

Devonshire Street is a straight section of road that extends from the shopping centre fronting Minnipup Road to Parade Road in Withers. Complaints regarding this section of road relate to both speed and driver behaviour and as a result of the complaints the City conducted traffic counts to confirm current operating speeds. Driver behaviour however, cannot be assessed by the City thus all information relating to the complaints including the Traffic Counts undertaken by the City have been passed onto Bunbury Police for action.

Officer Comments

The traffic count data shows a high percentage (31.1%) of vehicles travelling over the urban speed limit. All information relating to the complaint has been provided to Craig Clarke of the Bunbury Police.

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report

Community Consultation

Nil

Council Policy Compliance

Not Applicable

Committee Decision

Outcome of Bunbury RoadWise Committee Meeting – 10 October 2016

The Executive Recommendation (as printed) was moved by Brad Brooksby and seconded by Peter Stewart. Paul Cassidy put the motion to the vote and was adopted to become the Committee's decision on the matter.

Committee Decision

That the Bunbury RoadWise Committee notes the report.

Carried

5 votes 'for' / Nil votes 'against'

8.3 Bunbury RoadWise Committee Action Plan 2017

File Ref:	A04616
Applicant/Proponent:	Internal Report
Author:	Fraser Brown
Executive:	Shaun Millen, Manager of Engineering and Civil Operations
Attachments:	BRWC 1 Bunbury RoadWise Committee Action Plan 2016

Summary

In accordance with the aims and objectives of the Bunbury RoadWise Committee's Terms of Reference it is required that the committee review Item 2.1 annually which is to prepare, implement and evaluate a Local Road Safety Plan.

Executive Recommendation

The Bunbury RoadWise Committee conduct a workshop to review and update the Bunbury RoadWise Committee Action Plan 2016 and develop the Bunbury RoadWise Committee Action Plan 2017. Workshop to be held on *(date to be decided at meeting)*

Background

The Bunbury RoadWise Committee Action Plan requires review and updating annually. The current action Plan was adopted in January 2016.

Officer Comments

It is proposed to have a workshop to review and update the Bunbury RoadWise Committee Action Plan 2016 and develop the Bunbury RoadWise Committee Action Plan 2017. The Bunbury RoadWise Committee Action Plan for 2017 will be developed at the workshop for adoption at the next Bunbury RoadWise Committee Meeting on 12 December 2016. The Committee is to set the date of workshop.

Analysis of Financial and Budget Implications

There are no Financial and Budget Implications associated with this report.

Community Consultation

Nil

Council Policy Compliance

Not Applicable

Committee Decision

Outcome of Bunbury RoadWise Committee Meeting – 10 October 2016

The following Committee Decision was moved by Lisa Gartrell and seconded by Peter Stewart. Alan Cassidy put the motion to the vote and was adopted to become the Committee's decision on the matter.

Committee Decision

The Bunbury RoadWise Committee conduct a workshop to review and update the Bunbury RoadWise Committee Action Plan 2016 and develop the Bunbury RoadWise Committee Action Plan 2017. Workshop to be held at the next Bunbury RoadWise Committee meeting 12 December 2016. The workshop will run for 2 (two) hours prior to the Committee meeting.

Carried

5 votes 'for' / Nil votes 'against'

9. Questions from Members

9.1 Response to Previous Questions from Members taken on Notice

9.2 Questions from Members

10. Urgent Business

11. Date of Next Meeting

Monday 12 December 2016 10:00 am to 1:00 pm

Confirmed

12. Close of Meeting

The Presiding Member closed the meeting at 10:54pm.

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting.
2. Items to be raised for Council following requests/recommendations/motions by committee.
3. Any other actions required.