



Heritage Advisory Committee

Minutes

9 February 2022

Committee Terms of Reference

The Heritage Advisory Committee is to provide heritage advice on:

- 1. City-owned heritage assets*
- 2. strategic and statutory planning instruments*
- 3. promotion and education of heritage and history*
- 4. enhancement of economic development and tourism opportunities*
- 5. matters raised by the general community*

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Acknowledgement of Country

We acknowledge the Traditional owners of this land, the Wardandi Noongar people, and pay our respects to Elders past, present and emerging.

Vision

Bunbury: welcoming and full of opportunities.

Organisational Values

#WEARECOB

WE ARE COMMUNITY

We are one team
We keep each other safe
We display empathy and respect
We have fun and celebrate our successes
We work together to achieve great outcomes

WE ARE OPEN

We are open to opportunities
We actively listen and think things through
We are inclusive and treat everyone equally
We are honest and open in our communications
We are open to feedback to improve our performance

WE ARE BRAVE

We lead the change, we own it
We trust and empower each other
We have the difficult conversations early
We hold ourselves to the highest standard
We have the courage to improve and simplify

Heritage Advisory Committee

Minutes

9 February 2022

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

1. Declaration of Opening

The Presiding Member declared the meeting open at 4:00pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

Nil

4. Attendances

Committee Members:

Member Name	Representing
Cr Tresslyn Smith	Presiding Member
Cr Cheryl Kozisek	City of Bunbury
Cr Marina Quain	City of Bunbury
Del Ambrosius	Community
Bernhard Bischoff	Community
Sam Brown	Community
Stephen Craddock	Community
Graham Houghton	Community
Duncan Rutherford	Community
Robert Schmidt	Community
Peter Suckling	Community

Support Staff:

Name	Title
Gary Barbour	Director Sustainable Communities
Felicity Anderson	Manager City Growth
Lacey Brown	Strategic Planning Officer (Heritage)

Sam Brown entered the meeting at 4:02pm.

4.1 Apologies

Peter Suckling and Graham Houghton

4.2 Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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Nil

6. Public Question Time

Not applicable

7. Confirmation of Minutes

The Minutes of the Heritage Advisory Committee held on 8 December 2021 have been circulated.

Recommendation

The Minutes of the Heritage Advisory Committee Meeting held on 8 December 2021, are confirmed as a true and accurate record.

Outcome of the Meeting held 9 February 2022

The recommendation was moved Cr Kozisek, seconded Cr Quain.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

The Minutes of the Heritage Advisory Committee Meeting held on 8 December 2021, are confirmed as a true and accurate record.

CARRIED

9 votes "for" / Nil votes "against"

8. Petitions, Presentations and Deputations

8.1 Petitions

Nil

8.2 Presentations

Nil

8.3 Deputations

Nil

9. Method of Dealing with Agenda Business

Items will be dealt with in the order in which they appear.

10. Reports

10.1 City of Bunbury Heritage Awards 2022

File Ref:	COB/223
Applicant/Proponent:	Internal
Responsible Officer:	Lacey Brown, Strategic Planning Officer (Heritage)
Responsible Manager:	Felicity Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input checked="" type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The City of Bunbury Heritage Awards will be presented in March 2022. The purpose of this report is for the Heritage Advisory Committee to appoint two members to the judging panel.

Executive Recommendation

That the Heritage Advisory Committee:

1. Appoint two members, along with the Strategic Planning Officer (Heritage), to the judging panel to select the successful nominees for the 2022 City of Bunbury Heritage Awards;
2. Note that the awards will be presented at a virtual ceremony on a date to be confirmed, in accordance with Covid-19 requirements.

Strategic Relevance

Theme 4: Our City

Goal: Civic leadership, partnerships and sound governance in delivering with and for the community.

Objective 4.2: A highly-engaged and involved community, working together on strategy development and implementation.

Regional Impact Statement

Heritage is important for the community and has environmental, economic and social benefits as a resource for present and future generations. The City of Bunbury recognises the importance of identifying, assessing and managing heritage places within its local government area to align with contemporary community values.

Background

The biannual City of Bunbury Heritage Awards aims to raise awareness of the importance of the City's unique heritage; to advance conservation principles and practice; and to acknowledge and encourage excellence in conservation of heritage places and sites.

There are two award categories:

- City of Bunbury Award for Excellence in Heritage Building Design and Conservation Work
- City of Bunbury Award for Outstanding Heritage Promotion

Council Policy Compliance

Not applicable.

Legislative Compliance

Not applicable.

Officer Comments

The awards are an incentive to recognise and celebrate outstanding heritage work and promotion. The nomination closing date is 25 February 2022.

Analysis of Financial and Budget Implications

There are no financial or budgetary implications impacting from the recommendations of this report.

Community Consultation

Nominations for the City of Bunbury Heritage Awards have been advertised in the local newspapers, the City's website and on the City of Bunbury, Bunbury Museum and Heritage Centre and BRAG facebook pages.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 9 February 2022

A motion was moved Cr Kozisek, seconded Cr Quain.

The Presiding Member put the motion to the vote and it was adopted to become the Committee's decision on the matter.

Committee Decision

That the Heritage Advisory Committee:

1. Appoint three members being Cr Smith, Robert Schmidt and Del Ambrosius, along with the Strategic Planning Officer (Heritage), to the judging panel to select the successful nominees for the 2022 City of Bunbury Heritage Awards;
2. Note that the awards will be presented at a virtual ceremony on a date to be confirmed, in accordance with Covid-19 requirements.

CARRIED

9 votes “for” / Nil votes “against”

10.2 Summary of Referrals and Communications

File Ref:	COB/517
Applicant/Proponent:	Heritage Advisory Committee
Responsible Officer:	Lacey Brown, Strategic Planning Officer (Heritage)
Responsible Manager:	Felicity Anderson, Manager City Growth
Executive:	Gary Barbour, Director Sustainable Communities
Authority/Discretion	<input type="checkbox"/> Advocacy <input type="checkbox"/> Review <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Legislative <input checked="" type="checkbox"/> Information Purposes
Attachments:	Nil

Summary

The Heritage Advisor and Strategic Planning Officer (Heritage) have provided details to the Heritage Advisory Committee on recent development application referrals, discussions and events since the last Committee meeting.

Executive Recommendation

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

Strategic Relevance

Theme 1: Our community and culture
Goal: A safe, healthy and cohesive community, with a rich cultural life, and supportive social environment.
Objective 1.4 Arts, culture, heritage and events that enrich our understanding and enjoyment of life, celebrate our identity and bring the community together.

Regional Impact Statement

Not applicable.

Background

The Heritage Advisory Committee (HAC) is advised of recent development applications, decisions, policy, enquiries and/or events to assist in the awareness and promotion of heritage development and education in Bunbury. This provides a transparent approach for the wider community and is consistent with the terms of reference for the HAC.

Legislative/Council Policy Compliance

The following statutory planning instruments of the State Planning Framework and Local Planning Framework are applicable to the assessment of development applications and heritage advice:

- The Burra Charter
- *Heritage Act 2018*

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- Relevant Local Planning Policies for Heritage
- State Planning Policy 3.5 Historic Heritage Conservation

Officer Comments

The referral and communications list is as follows:

1	#47A Moore Street	13	Bunbury Womens Club
2	Wellington Hotel	14	Rose Hotel
3	#12 Preston Street	15	Highway Hotel
4	#2 Jarrah Street	16	Haley-Prinsep-Carmody Design Plans
5	#36 Stirling Street	17	Ocean Beach Heritage Trail
6	#6 Money Street	18	Local Heritage Survey Work
7	#5 Charles Street	19	Sustainable Environment Strategy
8	#24 Charles Street	20	Plan of Bunbury Townsite c.1843
9	#42 Charles Street – Department of Communities	21	Boulter’s Heights
10	#7 Charles Street	22	Research for Luciana Park
11	#25 Symmons Street – Moreton Bay Fig	23	Heritage Strategy
12	Red Mill Store		

Analysis of Financial and Budget Implications

Not applicable.

Community Consultation

Not applicable.

Councillor/Officer Consultation

Not applicable.

Applicant Consultation

Not applicable.

Timeline: Council Decision Implementation

Not applicable.

Outcome of the Meeting held 9 February 2022

The recommendation was moved Cr Quain, seconded Robert Schmidt.

The Presiding Member put the motion to the vote and it was adopted to become the Committee’s decision on the matter.

Committee Decision

That the Heritage Advisory Committee note the summary of referrals and communications as detailed in the Officer Comments.

CARRIED

9 votes “for” / Nil votes “against”

11. Applications for Leave of Absence

Not applicable to this committee.

12. Questions from Members

12.1 Response to Previous Questions from Members taken on Notice

Q1 Question from Del Ambrosius

Why is the laneway at the back of Stirling Street not gazetted as a road? What is stopping this from occurring. Currently access to properties is only allowed from Stirling Street to park a vehicle in order to comply with TPS No.8. The City should gazette this road.

A1 Answer by Gary Barbour, Director Sustainable Communities

Currently this land is not a formal laneway and is part of the Regional Open Space Reserve. The land is Crown owned and managed by the City of Bunbury. A laneway project is being scoped that will investigate the status of laneways throughout the City. The ownership of these laneways is varied and some are the result of deceased estates. The project is expected to consider and address laneway ownership and maintenance arrangements. Comments regarding the formalised access from this laneway will be forward to the Project Team for consideration.

Q2 Question from Stephen Craddock

What is happening with the interpretative signing for the jetty? In 2013 an undertaking was given that if the timber jetty was demolished, interpretative signage would be erected to acknowledge the history of the area.

A2 Answer provided by Lacey Brown

A detailed design had been completed and this included six signage panels and artwork. The signs were fabricated in December 2021.

It should be noted that any installation would only be temporary as the Department of Transport still need to remove the spur at the end of the groyne and will be bringing machinery in for the works, for which signage will need to be removed.

The City has received support from the Department of Transport on the final precinct design and to arrange temporary installation of signage until the spur is removed. The precinct design has been referred to the Heritage Council WA for approval and officers will advise when an installation date is known.

12.2 Questions from Members

Q1 Question from Stephen Craddock

When could Council expect an answer from the Heritage Council WA on the masterplan of the jetty heritage precinct and, if this approval was forthcoming, how long would it take for the temporary signs to be installed?

A2 Answer provided by Gary Barbour and Lacey Brown

Further to the discussion at the Committee meeting, the City would expect a response to the referral to the Heritage Council WA within 6 weeks and on receipt of an approval, temporary installation of signs could occur within 2 weeks (at a minimum).

13. Urgent Business

Nil

14. Date of Next Meeting

The next meeting of the Heritage Advisory Committee will be held on 13 April 2022.

15. Close of Meeting

The Presiding Member closed the meeting at 4:43pm.