

Bunbury City Council

Special Meeting

Minutes

28 April 2010

Endorsement of the Draft 5 Year Financial Plan 2010 – 2015
Prior to Advertising for Public Comment.

Meeting advertised for public information, as follows:

- Bunbury Herald 'Public Notice' column – 27 April 2010
- Notices posted on notice boards in the City's Customer Service Centre, libraries and internet website.



City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia

Correspondence to:
Post Office Box 21
Bunbury WA 6231

Table of Contents

Item No	Subject	Page
1.	Declaration of Opening by the Mayor	1
2.	Record of Attendance, Apologies and Leave of Absence.....	1
3.	Disclosures of Interest - Local Government Act 1995	2
4.	Business of the Meeting.....	2
4.1	Five (5) Year Financial Plan 2010 – 2015.....	2
5.	Close of Meeting	7

Bunbury City Council Special Meeting

Minutes of an Special Ordinary Meeting of the Council (Standing) Committee held in the Council Chambers, City of Bunbury Administration Building, 4 Stephen Street, Bunbury on Wednesday, 28 April 2010.

Minutes 28 April 2010

NOTE: These minutes are subject to confirmation at the next Ordinary meeting of the Council 18 May 2010

1. Declaration of Opening by the Mayor

His Worship the Mayor David Smith declared the meeting open at 4.15pm

2. Record of Attendance, Apologies and Leave of Absence

PRESENT

Council Committee Members	
Presiding Member:	His Worship the Mayor, Mr D Smith
Deputy Presiding Member:	Deputy Mayor, Councillor B Kelly
Members:	Councillor J Jones
	Councillor S Craddock
	Councillor H Punch
	Councillor N Whittle
	Councillor R Slater
	Councillor M Steck
	Councillor A Leigh
	Councillor J Harrop Councillor K Steele
Executive Management Team (Non-Voting)	
Chief Executive Officer:	Mr G Trevaskis
Executive Manager Corporate Services:	Mr K Weary
Executive Manager City Life:	Ms J Massey (Acting for Mr D Marzano)
Council Officers (Non-Voting):	
City Accountant	Mr D Ransom
Admin. Officer Corporate Services:	Ms N Hribar
Others (Non-Voting):	
Members of the Public:	6 (approx.)
Members of the Press:	Nil

APOLOGIES:

Cr Major was absent.

Cr Spencer was on leave of absence.

3. Disclosures of Interest - Local Government Act 1995

Nil

4. Business of the Meeting

4.1 Five (5) Year Financial Plan 2010 – 2015

File Ref:	A00362-06
Applicant/Proponent:	Internal Report
Author:	David Ransom, City Accountant
Executive:	Ken Weary, Executive Manager Corporate Services

Summary

The draft Five (5) Year Financial Plan for the five financial years 2010 - 2015 is now referred to Council for consideration and endorsement to advertise.

Background

At the Council Committee Meeting held 20 April 2010 Council considered the Five (5) Year Financial Plan and the Bunbury Museum Feasibility Study.

The Council Committee resolved in respect to:

a) The 5 Year Financial Plan.

That the motion to endorse the Five (5) Year Financial Plan and the possible amendment to include a \$3.0M Bunbury Museum 'lie on the table' in order for Councillors to list the items that they would like to be included and those that they would like excluded.

b) The Bunbury Museum Feasibility Study.

1. The Malloway Studio study be accepted and noted.
2. Council endorses the concept of the establishment of a local Bunbury Museum.
3. Council consider the provision of adequate funding in the 2010/11 budget for the appointment of a full time curator and part time

- administration assistant (approximately \$115,000 as per report but for $\frac{3}{4}$ year plus activity costings) to work in consultation with the Bunbury Historical Society in both:
- a. preparing for the establishment of a local museum (e.g. recommending a collections policy, conservation policy and possible themes); and
 - b. advice and curatorial assistance for King Cottage Museum and other historical groups in Bunbury.
4. Council consider the provision of adequate funding in the 2010/11 budget for design costs associated with the planning for a local Bunbury Museum (\$236,500 as per report i.e. \$226,000 for Paisley Centre and \$10,500 for King Cottage)
 5. A local museum steering committee be established for the development phase of the museum. Terms of reference and suggested membership for this committee to be recommended by the Executive Manager, City Life and referred to Council for consideration.

A copy of Council Committee Meeting decision for the Bunbury Museum Feasibility Study is **attached** at Appendix 1.

Councillor Workshops were held on the 15 & 22 March 2010 to consider the Draft Five (5) Year Financial Plan. The Plan was also discussed at the Councillor Briefing Session on 30 March 2010.

A copy of the draft 5 Year Financial Plan for the financial years 2010 - 2015 has been **previously circulated to Council under separate cover.**

Key projects included in the draft Five (5) Year Financial Plan are:

Infrastructure Development (Transport, Drainage, Environmental and Lighting)	\$38.76M
Concept Plans / Project Analysis (Various)	\$ 0.42M
Public Building Improvements (Various)	\$ 0.58M
Bunbury Regional Entertainment Centre	\$ 7.50M
New Visitor Centre	\$ 7.12M
Stirling Street Arts Centre / Queens Garden	\$ 6.83M
Waste Services Plant Replacement	\$ 4.83M
Bunbury Regional Athletics Track & Multi Purpose Club Rooms	\$ 4.28M
New Soccer Pavilion, Hay Park	\$ 4.27M
New Depot	\$ 4.20M
Hands Oval Development	\$ 4.15M
Parking Strategy Implementation	\$ 2.78M
Bunbury Regional Arts Gallery Building Upgrade	\$ 1.30M
South West Sports Centre Solar Energy & Plant Improvements	\$ 1.28M
Hockey Stadium Turf Replacement	\$ 0.42M
Airport Improvements	\$ 0.21M
Fencing Ocean to Preston	<u>\$ 0.10M</u>
TOTAL	<u>\$89.03M</u>

Strategic and/or Regional Outcomes

The draft Five (5) Year Financial Plan summarises Council's proposed major activities, is linked to Council's Strategic Plan and will guide Council's future direction, budgets and financial planning.

Community Consultation

A copy of the Five (5) Year Financial Plan will be available from Council's Customer Service Centre and Libraries for public inspection and will be advertised in the local newspaper.

Councillor/Officer Consultation

At the Council Committee Meeting, 20 April 2010 the motion to endorse the Five (5) Year Financial Plan and the possible amendment to include a \$3.0M Bunbury Museum 'lie on the table' in order for Councillors to list the items that they would like to be included and those that they would like excluded.

Councillor Workshops were held on the 15 & 22 March 2010 to consider the Draft Five (5) Year Financial Plan. The Plan was also discussed at the Councillor Briefing Session on 30 March 2010.

Analysis of Financial and Budget Implications

The purpose of the Five (5) Year Financial Plan is to ensure that Council's annual budget achieves the objectives outlined in City of Bunbury Strategic Plan.

The current draft Five (5) Year Financial Plan maintains a balanced financial position each year.

A variation to the current draft 5 Year Financial Plan will require a variation to the current funding strategy which can be discussed at the meeting.

Economic, Social, Environmental and Heritage Issues

The Five (5) Year Financial Plan supports the City of Bunbury Strategic Plan, which includes the Strategic Objective: "*Strengthen the City of Bunbury's Governance and Leadership*". This Strategic Objective includes the implementation of Five (5) year financial planning and the commitment to strengthening Council's financial position and providing sound financial management.

Council Policy Compliance

The Five (5) Year Financial Plan is reviewed each year.

Legislative Compliance

The preparation of a "Plan for the Future" is a requirement under the provisions of Section 5.56 of the Local Government Act 1995. The adoption of the Five (5) Year Financial Plan combined with the City of Bunbury Strategic Plan will form Council's "Plan for the Future" and be titled the City of Bunbury Strategic Plan.

Delegation of Authority

There is no delegation of authority applicable to the Five (5) Year Financial Plan.

Relevant Precedents

Council has for many years maintained and reviewed annually its Five (5) Year Financial Plan. The Plans were previously referred to as the Principal Plan of Activities and Corporate Financial Plan.

Options

Option 1

- a. Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising.
- b. The Bunbury Museum project be referred to next years 5 Year Financial Plan review.

Option 2

Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising.

Option 3

Council endorse the City of Bunbury Five (5) Year Financial Plan 2010 - 2015 as amended and funding strategies as determined, for advertising.

Option 4

Council not endorse the Five (5) Year Financial Plan for advertising and the plan be referred back to Committee for further review and consideration.

Conclusion

The City of Bunbury Five (5) Year Financial Plan has been developed in conjunction with Councillors and Council Staff.

The Five (5) Year Financial Plan is the financial strategic plan for Council for the next five (5) years. The plan is a summary of proposed major works to be undertaken and services to be provided during this time. The plan is dynamic and its components and underlying assumptions are subject to annual review.

Recommendation

- a. Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising.
- b. The Bunbury Museum project be referred to next years 5 Year Financial Plan review.

Outcome – Special Council Meeting 28 April 2010

The Mayor asked if there were any members of the public wanting to speak to the item.

Mr Robert Rumball, Chairman Bunbury Regional Entertainment Centre Board of Management and Mr John Ventris, Deputy Chairman Bunbury Regional Entertainment Centre Board of Management addressed the Council.

During the discussion the following points were raised:

- In 2006 the BREC Board of Management commissioned a feasibility study into the possible expansion of the Entertainment Centre.
- This report was jointly funded by BREC, the City of Bunbury, State Government Development Commission and South West Development Commission.
- The report cost \$30,000
- The final report was received by the Entertainment centre in 2007 and was included into the City of Bunbury Five Year Plan in 2008.
- A separate study by the City of Bunbury highlighted the serious shortage of conference facilities in Bunbury.
- The study indicated that the 20 year old facility could and should be expanded.
- There would be no increase in the operational subsidy from the City of Bunbury.
- The additional facilities provided by the upgrade included 250 seats, additional studio/theatre, separate rehearsal room. The additional seating will enhance the Centre's capacity.
- There will be a significant increase in the operational service of the Centre in which they will be able to offer more space for conferences and performances. They will be able to hold simultaneous events.
- The upgrades will not use any of the existing carparking spaces.
- The current Eistedford festival will see 6,000 performers (mainly children) use the facility over a period of 3½ weeks.
- The building cost is \$7.5M and is still valid.
- The City of Bunbury's contribution of \$2.5M is essential for Royalties for Regions funding.
- If the Council pull their financial support, it would put the Royalties for Regions application in jeopardy and the community would not look too favourably on the Council.
- The prospect of having a 4-5 star hotel built across from the Entertainment Centre can only be seen as good thing as it will provide both venues extra facilities to take advantage of.

Cr Jones moved, Cr Leigh seconded that the motion from the Committee Meeting 20 April 2010 be “raised from the table” in accordance with City of Bunbury Standing Order 15.9.2. The Mayor put the motion to the vote and was CARRIED 11 votes “for” / Nil votes “against”.

Cr Craddock moved, Cr Leigh seconded the following amended recommendation:

- a. *Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising with the exception of capital funding for the Stirling Street Arts Complex*
- b. *Capital funding for the Stirling Street Arts Complex be referred to the next Five Year Financial Plan pending detailed plans and costings being prepared.*
- c. *Capital funding for the Bunbury Museum project be referred to next years 5 Year Financial Plan review pending further planning and costing.*

The Mayor put the amended motion (Cr Craddock/Cr Leigh) to the votes in separate parts.

Part a:	4 votes “for” / 7 votes “against”	LOST
Part b:	3 votes “for” / 8 votes “against”	LOST
Part c:	Nil votes “for” / 11 votes “against”	LOST

Cr Jones moved, Deputy Mayor Cr Kelly seconded option 2 of the report. The Mayor put the motion to the vote and was adopted to become the Council’s decision on the matter.

Council Decision 77/10

Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising.

CARRIED
10 Votes “For” / 1 Vote “Against”

5. Close of Meeting