

Bunbury City Council

Notice of Special Meeting & Agenda 28 April 2010

Endorsement of the Draft 5 Year Financial Plan 2010 – 2015
Prior to Advertising for Public Comment.

Meeting advertised for public information, as follows:

- Bunbury Herald 'Public Notice' column – 27 April 2010
- Notices posted on notice boards in the City's Customer Service Centre, libraries and internet website.



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Bunbury City Council Notice of Special Meeting

TO: Council Members

A special meeting of the Bunbury City Council will be held in the Council Chambers, City of Bunbury Administration Building, 4 Stephen Street, Bunbury on **Wednesday, 28 April 2010** at 4.00pm.

Greg Trevaskis
Chief Executive Officer
(Date of Issue: 22 April 2010)

Agenda 28 April 2010

NOTE: Any recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

Council Members:

His Worship the Mayor, Mr D Smith
Deputy Mayor - Councillor Brendan Kelly
Councillor Judy Jones
Councillor Wayne Major
Councillor Stephen Craddock
Councillor Alfred Leigh
Councillor Helen Punch
Councillor Noel Whittle
Councillor Ross Slater
Councillor Michelle Steck
Councillor Juliet Harrop
Councillor Derek Spencer
Councillor Karen Steele

- 1. Declaration of Opening by the Mayor**
- 2. Record of Attendance, Apologies and Leave of Absence**

3. Disclosures of Interest - Local Government Act 1995

Members should fill in <i>Disclosure of Interest</i> forms for items in which they have a financial, proximity or impartiality interest and forward these to the Mayor <u>before</u> the meeting commences.

4. Business of the Meeting

4.1 Five (5) Year Financial Plan 2010 – 2015

File Ref:	A00362-06
Applicant/Proponent:	Internal Report
Author:	David Ransom, City Accountant
Executive:	Ken Weary, Executive Manager Corporate Services

Summary

The draft Five (5) Year Financial Plan for the five financial years 2010 - 2015 is now referred to Council for consideration and endorsement to advertise.

Background

At the Council Committee Meeting held 20 April 2010 Council considered the Five (5) Year Financial Plan and the Bunbury Museum Feasibility Study.

The Council Committee resolved in respect to:

a) The 5 Year Financial Plan.

That the motion to endorse the Five (5) Year Financial Plan and the possible amendment to include a \$3.0M Bunbury Museum 'lie on the table' in order for Councillors to list the items that they would like to be included and those that they would like excluded.

b) The Bunbury Museum Feasibility Study.

1. The Malloway Studio study be accepted and noted.
2. Council endorses the concept of the establishment of a local Bunbury Museum.
3. Council consider the provision of adequate funding in the 2010/11 budget for the appointment of a full time curator and part time administration assistant (approximately \$115,000 as per report but for ¾ year plus activity costings) to work in consultation with the Bunbury Historical Society in both:

- a. preparing for the establishment of a local museum (e.g. recommending a collections policy, conservation policy and possible themes); and
 - b. advice and curatorial assistance for King Cottage Museum and other historical groups in Bunbury.
4. Council consider the provision of adequate funding in the 2010/11 budget for design costs associated with the planning for a local Bunbury Museum (\$236,500 as per report i.e. \$226,000 for Paisley Centre and \$10,500 for King Cottage)
 5. A local museum steering committee be established for the development phase of the museum. Terms of reference and suggested membership for this committee to be recommended by the Executive Manager, City Life and referred to Council for consideration.

A copy of Council Committee Meeting decision for the Bunbury Museum Feasibility Study is **attached** at Appendix 1.

Councillor Workshops were held on the 15 & 22 March 2010 to consider the Draft Five (5) Year Financial Plan. The Plan was also discussed at the Councillor Briefing Session on 30 March 2010.

A copy of the draft 5 Year Financial Plan for the financial years 2010 - 2015 has been **previously circulated to Council under separate cover.**

Key projects included in the draft Five (5) Year Financial Plan are:

Infrastructure Development (Transport, Drainage, Environmental and Lighting)	\$38.76M
Concept Plans / Project Analysis (Various)	\$ 0.42M
Public Building Improvements (Various)	\$ 0.58M
Bunbury Regional Entertainment Centre	\$ 7.50M
New Visitor Centre	\$ 7.12M
Stirling Street Arts Centre / Queens Garden	\$ 6.83M
Waste Services Plant Replacement	\$ 4.83M
Bunbury Regional Athletics Track & Multi Purpose Club Rooms	\$ 4.28M
New Soccer Pavilion, Hay Park	\$ 4.27M
New Depot	\$ 4.20M
Hands Oval Development	\$ 4.15M
Parking Strategy Implementation	\$ 2.78M
Bunbury Regional Arts Gallery Building Upgrade	\$ 1.30M
South West Sports Centre Solar Energy & Plant Improvements	\$ 1.28M
Hockey Stadium Turf Replacement	\$ 0.42M
Airport Improvements	\$ 0.21M
Fencing Ocean to Preston	<u>\$ 0.10M</u>
TOTAL	<u>\$89.03M</u>

Strategic and/or Regional Outcomes

The draft Five (5) Year Financial Plan summarises Council's proposed major activities, is linked to Council's Strategic Plan and will guide Council's future direction, budgets and financial planning.

Community Consultation

A copy of the Five (5) Year Financial Plan will be available from Council's Customer Service Centre and Libraries for public inspection and will be advertised in the local newspaper.

Councillor/Officer Consultation

At the Council Committee Meeting, 20 April 2010 the motion to endorse the Five (5) Year Financial Plan and the possible amendment to include a \$3.0M Bunbury Museum 'lie on the table' in order for Councillors to list the items that they would like to be included and those that they would like excluded.

Councillor Workshops were held on the 15 & 22 March 2010 to consider the Draft Five (5) Year Financial Plan. The Plan was also discussed at the Councillor Briefing Session on 30 March 2010.

Analysis of Financial and Budget Implications

The purpose of the Five (5) Year Financial Plan is to ensure that Council's annual budget achieves the objectives outlined in City of Bunbury Strategic Plan.

The current draft Five (5) Year Financial Plan maintains a balanced financial position each year.

A variation to the current draft 5 Year Financial Plan will require a variation to the current funding strategy which can be discussed at the meeting.

Economic, Social, Environmental and Heritage Issues

The Five (5) Year Financial Plan supports the City of Bunbury Strategic Plan, which includes the Strategic Objective: "*Strengthen the City of Bunbury's Governance and Leadership*". This Strategic Objective includes the implementation of Five (5) year financial planning and the commitment to strengthening Council's financial position and providing sound financial management.

Council Policy Compliance

The Five (5) Year Financial Plan is reviewed each year.

Legislative Compliance

The preparation of a "Plan for the Future" is a requirement under the provisions of Section 5.56 of the Local Government Act 1995. The adoption of the Five (5) Year Financial Plan combined with the City of Bunbury Strategic Plan will form Council's "Plan for the Future" and be titled the City of Bunbury Strategic Plan.

Delegation of Authority

There is no delegation of authority applicable to the Five (5) Year Financial Plan.

Relevant Precedents

Council has for many years maintained and reviewed annually its Five (5) Year Financial Plan. The Plans were previously referred to as the Principal Plan of Activities and Corporate Financial Plan.

Options

Option 1

- a. Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising.
- b. The Bunbury Museum project be referred to next years 5 Year Financial Plan review.

Option 2

Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising.

Option 3

Council endorse the City of Bunbury Five (5) Year Financial Plan 2010 - 2015 as amended and funding strategies as determined, for advertising.

Option 4

Council not endorse the Five (5) Year Financial Plan for advertising and the plan be referred back to Committee for further review and consideration.

Conclusion

The City of Bunbury Five (5) Year Financial Plan has been developed in conjunction with Councillors and Council Staff.

The Five (5) Year Financial Plan is the financial strategic plan for Council for the next five (5) years. The plan is a summary of proposed major works to be undertaken and services to be provided during this time. The plan is dynamic and its components and underlying assumptions are subject to annual review.

Recommendation

- a. Council endorse the draft City of Bunbury Five (5) Year Financial Plan 2010 – 2015 as presented for advertising.
- b. The Bunbury Museum project be referred to next years 5 Year Financial Plan review.

5. Close of Meeting