

**Youth Advisory Council Committee**

**Notice of Meeting and Agenda  
Wednesday 14<sup>th</sup> December 2016**

***Committee Terms of Reference***

***The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;***

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.***
- 2. To advise Council on the development of policies that is responsive to the needs of youth.***
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.***
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)***
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.***

***This Committee meets on the first Wednesday of every second month.***

**City of Bunbury**  
4 Stephen Street  
Bunbury WA 6230  
Western Australia  
*Correspondence to:*  
Post Office Box 21  
Bunbury WA 6231

**Youth Advisory Council Committee  
Notice of Meeting**

Dear Committee Members,

The next Ordinary Meeting of the Youth Advisory Council Committee will be held in the Bunbury City Council Chambers, 4 Stephen Street, Bunbury on **Wednesday 14<sup>th</sup> December 2016** at 4:00pm.

Signed:

**Stephanie Addison-Brown**  
Director Corporate and Community Services

Date Issued: 

**Agenda  
Friday 14<sup>th</sup> December 2016**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

*Committee Members:*

Member Name	Representing
Cr Sam Morris	City of Bunbury
Cr Joel McGuinness	City of Bunbury
Cr Betty McLeary	City of Bunbury
Sean Smith	Youth Community
Karl Sullivan	Youth Community
Stephen May	Youth Community
Alex Tombleson	Youth Community
Kaila Hartmann	Youth Community
Matilda Wilson	Youth Community
Megan Fowler	Youth Community
Jake Elson	Youth Community
Ashliegh Hodges	Youth Community

*Support Staff:*

<b>Name</b>	<b>Title</b>
Silvana Garwood	Community Development Officer
Sharon Chapman	Manager Community and Library Services
Stephanie Addison-Brown	Director Corporate & Community Services

*Guests:*

<b>Name</b>	<b>Title</b>

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**1. Declaration of Opening**

The Presiding member declared the meeting open at \_\_\_\_\_pm.

**2. Disclaimer**

Not applicable to this committee.

**3. Announcements from the Presiding Member**

**4. Attendances**

**4.1. Apologies**

Nil

**4.2. Approved Leave of Absence**

Nil

**5. Declaration of Interest**

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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**6. Confirmation of Minutes**

Committee Decision: Moved \_\_\_\_\_ Seconded \_\_\_\_\_

The minutes of the Community Access Committee Meeting held on Wednesday 5 October 2016, are confirmed as a true and accurate record.

CARRIED/LOST

**7. Petitions, Presentations and Deputations**

**7.1. Petitions**

Nil

## 7.2. Presentations

Nil

## 8. Method of Dealing with Agenda Business

Actions arising from previous meetings are discussed at Item 9 – Reports.

## 9. Reports

### 9.1. THE SHIFT Festival 2016 Event Report

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Silvana Garwood, Community Development Officer
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate & Community Services
<b>Attachments:</b>	THE SHIFT 2016 Event Report

#### Summary

Each year an event report is compiled to be presented to YAC members for information and reference for organising and delivering future SHIFT Festivals.

#### Executive Recommendation

The Youth Advisory Council Committee acknowledges the SHIFT 2016 event report.

#### Background

The SHIFT Youth Festival is becoming an annual, week-long youth festival held to coincide with National Youth Week. It was developed by the City of Bunbury Youth Advisory Council (YAC) and first delivered in 2015. The SHIFT presents an opportunity for the creative, social and intellectual contribution of young people to be recognised and celebrated by the wider community. The festival activities within this program were driven by the city's Youth Advisory Council (YAC), who assisted in the planning and delivery of these events with the support of the City of Bunbury's Community Development Team. The festival delivery continues to be an opportunity for skill and leadership development for these young people as well as a chance for young people to shape the creative content of our city.

#### Council Policy Compliance

Not applicable.

### **Legislative Compliance**

There is no Council Policy applicable to this report.

### **Budget Implications**

Nil

### **Officer Comments**

The report is being presented to YAC members for information and it will be discussed in the next YRG meeting.

### **Councillor/Officer Consultation**

This report is presented to Youth Advisory Committee for consideration.

The current elected members that are nominated to the Youth Advisory Council include Councillor Betty McCleary Kelly and Councillor Joel McGuinness and Councillor Sam Morris.

## **9.2. Youth Advisory Council and Youth Reference Group Meetings Structure**

<b>Applicant/Proponent:</b>	Internal
<b>Responsible Officer:</b>	Silvana Garwood, Community Development Officer
<b>Executive:</b>	Stephanie Addison-Brown, Director Corporate & Community Services
<b>Attachments:</b>	Nil

### **Summary**

On 12 December 2016 City of Bunbury is providing a second workshop facilitated by Colette McEntee Creative Director at Maker+Co. Discussions and decisions will be finalised at this workshop by all YAC members in relation to where YAC is heading in the future.

### **Executive Recommendation**

That the Youth Advisory Council recommends the decision made at the workshop delivered by Colette McEntee on 12 December 2016 for Council to endorse.

### **Background**

On 9 November 2016 City of Bunbury facilitated a workshop delivered by Colette McEntee at Maker+Co. A decision by all YAC members who attended was reached at the end of this workshop. Since then, feedback has been received from some YAC members about the first and a need for a second workshop was decided which will be delivered again by Colette on 12 December 2016.

### **Council Policy Compliance**

There is no policy that is applicable to this report.

### **Legislative Compliance**

There is no legislation that is applicable to this report.

### **Budget Implications**

There is no budget implication that is applicable to this report.

### **Officer Comments**

A workshop was organised for YAC on 9 November 2016 in response to feedback received from YAC members on the current format and structure of YAC. A decision was reached at the end of this workshop and a report was provided Colette McEntree. Since this workshop feedback was received by some YAC members in relation to the first workshop and in response to this another workshop has been organised.

### **Councillor/Officer Consultation**

Nil

## **10. Applications for Leave of Absence**

Nil

## **11. Questions from Members**

### **11.1. Response to Previous Questions from Members Taken On Notice**

Nil

### **11.2. Questions from Members**

Nil



**12. Date of Next Meeting**

The next meeting will be held on Wednesday, 1 February 2017, 4:00pm – 5:00pm at the Bunbury City Council Chambers, 4 Stephen Street, Bunbury.

**13. Close of Meeting**

The Presiding Member closed the meeting at \_\_\_\_\_pm.