

Youth Advisory Council Committee

Notice of Meeting & Agenda

Wednesday 6th April 2016

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.
2. To advise Council on the development of policies that is responsive to the needs of youth.
3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.
4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)
5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

**Youth Advisory Council Committee
Notice of Meeting**

Dear Committee Members,

The next Ordinary Meeting of the Youth Advisory Council Committee will be held in the Bunbury City Council Chambers, 4 Stephen Street, Bunbury on **Wednesday 6th April 2016** at 4:00pm.

Signed:

John Kowal
Acting Director Community and Customer Services

**Agenda
Wednesday 6th April 2016**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Sam Morris	City of Bunbury
Cr Joel McGuinness	City of Bunbury
Cr Betty McLeary	City of Bunbury
Sean Smith	Youth Community
Karl Sullivan	Youth Community
Shani Szabo	Youth Community
Ebony Hribar	Youth Community
Stephen May	Youth Community
Alex Tombleson	Youth Community
Kaila Hartmann	Youth Community
Matilda Wilson	Youth Community
Megan Fowler	Youth Community
Alexander Berndt	Youth Community
Jake Elson	Youth Community
Jeremy Fuller	Youth Community
Madison Clark	Youth Community
Eliza Lyon	Youth Community

Support Staff

Name	Title
Michele Grimston	Community Development Officer
Deanna Sullivan	Team Leader Community Development

1. Declaration of Opening

This meeting was opened by Youth Mayor Sean Smith at _____ pm

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1 Apologies

4.2 Approved Leave of Absence

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member before the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.

6. Public Question Time

7. Confirmation of Minutes

Committee Decision: Moved _____ Seconded _____

The minutes of the Youth Advisory Council Committee Meeting held on **Wednesday 3rd February 2015** are confirmed as a true and accurate record.

CARRIED/LOST

8. Presentations

8.1 Petitions

8.2 Presentations

8.3 Deputations

9. Method of Dealing with Agenda Business

10. Reports

10.1 Officer Reports

10.1.1 National Youth Week – Final Plans

Applicant	Youth Advisory Council Committee
Author	Michele Grimston, Community Development Officer
Executive	John Kowal, Acting Corporate and Community Services

Summary

Confirmation of details of events and volunteer roles for The SHIFT 2016 Presented By Drug Aware. See Appendix 1 Volunteer Roster for full details of activities and YAC Roles.

Background

This year for National Youth Week activities will include the following:

Youth Arts Exhibition -8th-24th April

Kick-off Party – 8th April

Banner Design Battle – 11th and 12th April

Photography Workshop – 13th April

Outdoor Cinema – 14th April

Beach Olympics – 15th April

High Fidelity Live – 16th April

Officer Comments

Nil

Analysis of Financial and Budget Implications

Internal funding is being supplemented by \$10,000 Healthway grant to deliver these activities

Community Consultation

Activities have been devised and will be delivered by Community Development in collaboration with the Youth Advisory Council

Councillor/officer consultation

Nil

10.1.2 2016 South West Young Achievers Program – Reports from Stephen May and Ebony Hribar

Applicant	Youth Advisory Council Committee
Author	Michele Grimston, Community Development Officer
Executive	John Kowal, Acting Director Corporate and Community Services

Summary

Stephen May and Ebony Hribar will outline their experience of the 2016 South West Young Achievers program and share their experiences with the group.

Background

The South West Young Achievers program is a weekend leadership development program held from 10-13 March 2016. The program has been developed by Rotary with the South West Development Commission and is targeted at young people between 18-25. Community Development Officer Michele Grimston has consulted with program coordinator Leanne O'Shea and sought feedback from past participants to ascertain that this program aligns with YAC goals and will be beneficial to them in their duties for YAC.

Officer Comments

Nil

Analysis of financial and budget implications

Nil

Community Consultation

Nil

Councillor/Officer Consultation

Nil

10.1.4 Working with Children Checks

Applicant	Youth Advisory Council Committee
Author	Michele Grimston, Community Development Officer
Executive	John Kowal, Acting Director Corporate and Community Services

Summary

All YAC Members who are over the age of 18 are required to have a working with children check. Applications must be lodged before this meeting and members are asked to bring proof of lodgement. Some members still have outstanding WWCs and this needs to be finalised before National Youth Week Begins

Background

It is a legal requirement for all people aged over 18 working with children in any capacity to have a working with children check. Eligible members were presented with application forms at the last meeting on 2/12/15. City of Bunbury will cover the cost of applications if receipts are provided.

Officer Comments

Nil

Analysis of financial and budget implications

The minimal cost of \$10 per application will be covered through the Support Yout Advisory Council Committee budget

Councillor/Officer Consultation

Nil

10.2 Members Reports

10.3 Any other General Business

11. Applications for Leave of Absence

12. Motions of Which Previous Notice has been given

13. Questions from Members

13.1 Response to Previous Questions from Members taken on Notice

13.2 Questions from Members

14. Urgent Business

15. Date of Next Meeting

Wednesday 1st June 2016, 4:00pm – 5:00pm at the Bunbury City Council Chambers, 4 Stephen Street, Bunbury.

16. Close Meeting

Actions Required after Meeting

1. Minutes of meeting to be sent to Council for noting.
2. Items to be raised for Council following requests/recommendations/motions by committee
3. Any other actions required

DRAFT