



Youth Advisory Council Committee

Notice of Meeting and Agenda
Wednesday 3rd August 2016

Committee Terms of Reference

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference;

- 1. To identify and advise on youth trends, gaps and opportunities in the Bunbury area.*
- 2. To advise Council on the development of policies that is responsive to the needs of youth.*
- 3. To engage with the young people of the Bunbury area to draw consultation and feedback on youth trends, opportunities and gaps to present to Council.*
- 4. To assist and be actively involved in the ongoing development and delivery of youth targeted projects, programs and events. (Annually: Australia Day and National Youth Week)*
- 5. To engage with the wider youth community to create/look for partnerships and opportunities to support young people in the areas of upskilling, youth leadership and the active involvement for youth driven initiatives.*

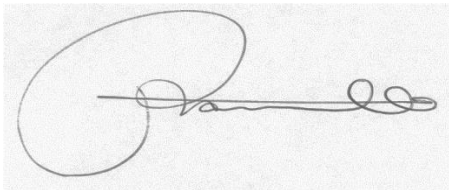
This Committee meets on the first Wednesday of every second month.

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia
Correspondence to:
Post Office Box 21
Bunbury WA 6231

**Youth Advisory Council Committee
Notice of Meeting**

Dear Committee Members,

The next Ordinary Meeting of the Youth Advisory Council Committee will be held in the Bunbury City Council Chambers, 4 Stephen Street, Bunbury on **Wednesday 3rd August 2016** at 4:00pm.



Signed:

John Kowal
A/Director Corporate and Community Services

Date Issued: _____

**Agenda
Wednesday 3rd August 2016**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Cr Sam Morris	City of Bunbury
Cr Joel McGuinness	City of Bunbury
Cr Betty McLeary	City of Bunbury
Sean Smith	Youth Community
Karl Sullivan	Youth Community
Shani Szabo	Youth Community
Stephen May	Youth Community
Alex Tombleson	Youth Community
Kaila Hartmann	Youth Community
Matilda Wilson	Youth Community
Megan Fowler	Youth Community
Alexander Berndt	Youth Community
Jake Elson	Youth Community
Jeremy Fuller	Youth Community

Madison Clark	Youth Community
Eliza Lyon	Youth Community

Support Staff:

Name	Title
Deanna Sullivan	Team Leader Community Development
Silvana Garwood	Community Development Officer
Sharon Chapman	Manager Community and Library Services

Guests:

Name	Title

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1. Declaration of Opening

The Presiding member declared the meeting open at _____pm.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

4. Attendances

4.1. Apologies

Nil

4.2. Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
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6. Confirmation of Minutes

Committee Decision: Moved _____ Seconded _____

The minutes of the Community Access Committee Meeting held on Friday **1 June 2016**, are confirmed as a true and accurate record.

CARRIED/LOST

7. Petitions, Presentations and Deputations

7.1. Petitions

Nil

7.2. Presentations

Nil

8. Method of Dealing with Agenda Business

Actions arising from previous meetings are discussed at Item 9.2 – “Update of actions from last meeting”.

9. Reports

9.1. Youth Advisory Council Vacant Position

Applicant/Proponent:	Internal
Responsible Officer:	Deanna Sullivan, Team Leader Community Development
Executive:	John Kowal, Acting Director Corporate & Community Services
Attachments:	Nil

Summary

The purpose of this report is for the Youth Advisory Council Committee to consider the application of Ashliegh Hodges to fill the one (1) vacant position on the Youth Advisory Council Committee.

The successful applicant will be formally notified of their selection if approved by Council at their Ordinary Meeting on Tuesday 9 August 2016.

The new member will be required to attend a formal meeting bimonthly as well as attending the Youth Reference Group meeting every other month. The new member will also be expected to represent Youth Advisory Council Committee and the City of Bunbury at community events and programs and to develop their own projects.

Executive Recommendation

That the Youth Advisory Council Committee approves the appointment of Ashleigh Hodges and forwards the recommendation for the appointment to Council for consideration at their Ordinary Meeting on Tuesday 9 August 2016.

Background

A full election was held during October 2015 to appoint new members to the Youth Advisory Council Committee. It is because of the resignation of a member that one (1) position is required to be filled.

As per required procedure, an advertisement was placed in the City Focus section of the Bunbury Mail on the 1 and the 15 July advertising for applications for a new member of the Youth Advisory Council Committee. As a result two nominations were received prior to the closing date.

A selection panel, which consisted of Youth Advisory Council Committee members Jake Elson, Stephen May, Sean Smith and City of Bunbury Officers Silvana Garwood, Aishath Shizleen and Deanna Sullivan, came together on 22 July 2016 to evaluate and select the most suitable applicant.

Council Policy Compliance

Not applicable.

Legislative Compliance

There is no Council policy applicable to this report.

Budget Implications

There are no financial or budgetary implications relevant to the recommendations of this report.

Officer Comments

Reference checks have been completed for the successful candidate and a report has been given that the candidate is suitable for the Youth Advisory Council Committee.

Councillor/Officer Consultation

This report is presented to Youth Advisory Council Committee for consideration.

9.2. Update of actions from last meeting
Responsible member – Deanna Sullivan

9.3. Update Art Break Day
Responsible member – Silvana Garwood

9.4. Update of Future Possibilities
Responsible member – Silvana Garwood

9.5. Update of Mental Health Week
Responsible members – Silvana Garwood

9.6. Update of 'Torch Run'
Responsible member – Deanna Sullivan

10. Applications for Leave of Absence

Nil

11. Questions from Members

11.1. Response to Previous Questions from Members taken on Notice

Nil

11.2. Questions from Members

12. Date of Next Meeting

The next meeting will be held on Wednesday, 5 October 2016, 4:00pm – 5:00pm at the Bunbury City Council Chambers, 4 Stephen Street, Bunbury.

13. Close of Meeting

The Presiding Member closed the meeting at _____pm.