



Community Access Committee

Notice of Meeting & Agenda
Friday 12 August 2016

Committee Terms of Reference

The City of Bunbury Community Access Committee exists to guide the Bunbury City Council towards attaining best practice on matters of access and inclusion. The Community Access Committee is to make recommendations to Council based on the following Terms of Reference:

- 1** *To develop proposals and make recommendations to Council on matters of access and inclusion to City of Bunbury buildings, facilities, services and information.*
- 2** *To seek funding opportunities that improves access and inclusion within the City of Bunbury.*
- 3** *To provide advice and information to City of Bunbury Officers and Councillors on decisions of best practice on matters of access and inclusion relating to Council buildings, facilities, services or information throughout Bunbury.*
- 4** *To provide information to the private sector in relation to access and inclusion to assist in development and redevelopment of buildings and facilities.*
- 5** *To monitor the implementation of the Disability Access and Inclusion Plan for City of Bunbury buildings, facilities, services and information.*

City of Bunbury
4 Stephen Street
Bunbury WA 6230
Western Australia

Correspondence to:
Post Office Box 21
Bunbury WA 6231

**Community Access Committee
Notice of Meeting**

A larger font size is used throughout this document for the benefit of committee members with visual impairment

Dear Committee Members

The next Ordinary Meeting of the Community Access Committee will be held at the *City of Bunbury Administration Building Ocean Room*, 4 Stephen Street, Bunbury, on 12 August 2016 at 1pm.

Signed:



John Kowal
Acting Director Corporate & Community Services
(Issued on: 8th August 2016)

**Agenda
Friday 12 August 2016**

Members of the public to note that recommendations made by this committee are not final and will be subject to adoption (or otherwise) at a future meeting of the Bunbury City Council.

Committee Members:

Member Name	Representing
Deputy Mayor Brendan Kelly	City of Bunbury
Councillor Karen Steele	City of Bunbury
Councillor Wendy Giles	City of Bunbury
Thomas Blair	Community Representative
Charlotte White	Community Representative
Kathryn Hewitt	Short on Sight Support Group
Jason Hall	Disability Services Commission
Aishath Shizleen	Community Representative
Carol Szabo	Community Representative

Peter Needham	Community Representative
Peter Sears	Community Representative
Shelley Leech	Community Representative
Michael Finn	Community Representative
Rhonda Alman	Community Representative

Support Staff:

Name	Title
Deanna Sullivan	Team Leader Community Development
Sharon Chapman	Manager Community & Library Services
John Kowal	Acting Director Corporate & Community Services

Guests:

Name	Title
Adam Johnson	MARCIA PhD student
Professor Kathy Boxall	Professor of Social Work and Disability Studies, Edith Cowan University

Table of Contents

<u>Item No</u>	<u>Subject</u>	<u>Page No</u>
1.	Declaration of Opening	4
2.	Disclaimer	4
3.	Announcements from the Presiding Member	4
4.	Attendances	4
4.1.	Apologies	4
4.2.	Approved Leave of Absence	4
5.	Declaration of Interest	4
6.	Confirmation of Minutes	4
7.	Petitions, Presentations and Deputations	5
7.1.	Petitions	5
7.2.	Presentations	5
8.	Method of Dealing with Agenda Business	5
9.	Reports	5
9.1.	Update of grants	5
9.2.	Update of actions from last meeting (see attached minutes)	5
9.3.	Bunbury Waterfront Project.....	5
9.4.	Launch of the research component of the MARCIA	5
9.5.	Homeless - Access to Shower Facilities	5
9.6.	Torch Run – Special Olympics.....	5
9.7.	Curtin University study on ‘Using Smartphone Technology to Navigate Urban Space’	5
9.8.	Access in town	6
9.9.	Member round table update	6
10.	Applications for Leave of Absence	6
11.	Questions from Members	6
11.1.	Response to Previous Questions from Members taken on Notice	6
11.2.	Questions from Members	6
12.	Date of Next Meeting	6
13.	Close of Meeting	6

1. Declaration of Opening

The Presiding member declared the meeting open at _____.

2. Disclaimer

Not applicable to this committee.

3. Announcements from the Presiding Member

3.1 Introduction of Ryan Campbell new Community Development Officer.

3.2 WALGA AGM Motion 4.10.

4. Attendances

4.1. Apologies

Carol Szabo
Aishath Shizleen

4.2. Approved Leave of Absence

Nil

5. Declaration of Interest

IMPORTANT: Committee members to complete a “Disclosure of Interest” form for each item on the agenda in which they wish to disclose a financial/proximity/impartiality interest. They should give the form to the Presiding Member <u>before</u> the meeting commences. After the meeting, the form is to be forwarded to the Administration Services Section for inclusion in the Corporate Financial Disclosures Register.
--

6. Confirmation of Minutes

Committee Decision: Moved _____ Seconded _____

The minutes of the Community Access Committee Meeting held on Friday 3 June 2016, are confirmed as a true and accurate record.

CARRIED/LOST

7. Petitions, Presentations and Deputations

7.1. Petitions

Nil

7.2. Presentations

Nil

8. Method of Dealing with Agenda Business

Actions arisen from previous meetings are discussed in a permanent item in 9.2: Update of actions from last meeting.

In the absence of any 9: Reports, a roundtable update will take place following the discussion of all 7: Petitions, Presentations and Deputations.

9. Reports

9.1. Update from Community Development Team

Responsible member – Deanna Sullivan

9.2. Update of actions from last meeting (see attached minutes)

Responsible member – Deanna Sullivan

9.3. Bunbury Waterfront Project

Responsible member – Deputy Mayor Brendan Kelly

9.4. Launch of the research component of the MARCIA

Responsible members – Deputy Mayor Brendan Kelly and Adam Johnson

9.5. Homeless - Access to Shower Facilities

Responsible member – Deputy Mayor Brendan Kelly

9.6. Torch Run – Special Olympics

Responsible member – Deanna Sullivan

9.7. Curtin University study on 'Using Smartphone Technology to Navigate Urban Space'

Responsible member – Michael Finn

9.8. Access in town
Responsible member – Peter Sears

9.9. Member round table update

10. Applications for Leave of Absence

Nil

11. Questions from Members

11.1. Response to Previous Questions from Members taken on Notice

Nil

11.2. Questions from Members

12. Date of Next Meeting

Friday 7 October 2016; 1:00pm – 3:00pm; Ocean Room - City of Bunbury
Administrative Building, 4 Stephen Street, Bunbury

13. Close of Meeting

The Presiding Member closed the meeting at _____.